



# MOHIT KATOCH

DATA ANALYST INTERN 📍 EAUBONNE, FRANCE 📞 +33 0602427667

## ◦ DETAILS ◦

Eaubonne  
France

+33 0602427667

[mohitkatoch2012@gmail.com](mailto:mohitkatoch2012@gmail.com)

Nationality  
Indian

## ◦ LINKS ◦

[LinkedIn Profile](#)

## ◦ SKILLS ◦

Microsoft Excel

SQL Programming language

Python

Excel VBA

Tableau

Microsoft Power BI

Microsoft PowerPoint

Microsoft Office Word

Air Table

Market Research

Financial Reporting

Financial Analysis

Financial Planning

Financial Accounting

Data Analysis

Data Entry

Database Management

Industry Trends & Sales  
Forecasting

Budgeting and Forecasting

Valuation

## 👤 PROFILE

Master's student seeking end-of-study experience. Seasoned and driven Finance Assistant with an impressive background of managing multi-million dollar budgets while providing analysis and account support within product development departments. Worked to reduce business expenses and develop logical and advantageous operating plan budgets. Experienced at creating quarterly accruals based on trends and forecast expenses.

## 🎓 EDUCATION

**Masters in Fin-Tech (financial technology & digital sustainability), The American Business School Of Paris, Paris**

January 2022 — Present

GPA : 3.315/4.0

Dean's list: Spring 2022

Courses: corporate finance, finance and big data management, venture capital & private equity, financial markets and risk management, blockchain technology, international economics, intercultural management & project management.

**B-tech in Mechanical Engineering and Pune Diploma in Business Management, Symbiosis International University, Pune**

May 2012 — December 2016

*Relevant Courses:* industrial project, computer programming, engineering mathematics, business accounting and costing, human resources management, strategic management, marketing management, quality management, industrial automation & robotics, entrepreneurship, operations research and management

## 📁 EMPLOYMENT HISTORY

**Finance Assistant at Hanshil Enterprise, Rajkot**

April 2017 — December 2021

- Designed ad hoc queries, examined reports, and presented findings in PowerPoint and Excel.
- Analyzed user survey results to improve customer communication process by 23%.
- Devised KPIs across the company website to achieve 30% increase in organic traffic.
- Enhance business analytics tools under supervision for improved efficacy.
- Conducted planning and execution of financial duties and projects of a company with 10% less expenditure than expected.
- Conducted qualitative and quantitative analysis of distribution channels to support new business/lead generation.
- Prepared financial statements, reports, and forecasts for the business to ensure financial stability & achieve sales lift by 12%.
- Drafted budgets, income statements, balance sheets, tax returns, and reports as per regulatory authorities.
- Managed the risks involved in the financial activities of the business which led to saving money by 8%.

Agile Project Management

Knowledge of Regulations and Compliance

Collaboration & Teamwork

Employee Training

Meticulous attention to detail

Effective Time Management

Fast Learner

Leadership

Customer Service

Communication Skills

Ability to Work Under Pressure

◦ LANGUAGES ◦

English

French

- Compiled financial reports and supervised month-end processes, drafted procurement processes and signed off on purchase orders.
- Managed and monitored key metrics, KPI tracking, and reports for the department.
- Evaluated the financial performance of the organization & calculated return on investments.
- Provided training to staff members regarding financial processes.
- Prepared reports on financial activities and results for use by top management in making decisions about operations or policy changes which led to increase in revenue generated for that quarter.
- Conducted audits of accounting records to ensure they are accurate and complete.
- Actively managed accounts payable & receivable.
- Performed reconciliation for banks.
- Maintained a strong collaboration with the sales team.
- Monitored spending to ensure that company policies are being followed.
- Contributed and documented the investment decision -making process based on the results of the engagement activity.

👤 **INTERNSHIPS**

○ **Intern at Heavy Engineering Corporation Limited, Ranchi**

January 2015 — July 2015

- Developed specifications for manufacture, and determined materials, equipment, piping, material flows, capacities and layout of plant and systems.
- Organised and managed project labour and the delivery of materials, plant and equipment.
- Inspected and maintained equipments according to engineering principles and safety regulations.
- Inspected production plant to ensure optimum performance is maintained.
- Directed the maintenance of plant buildings and equipments, and co-ordinated the requirements for new designs, surveys and maintenance schedules.

🎓 **COURSES**

○ **Python Programming, Institute Of Advance Network Technology (IANT)**

January 2023 — February 2023

○ **The Business Games 2022, The American Business School Of Paris**

November 2022

○ **Microsoft 365 Fundamentals, Institute Of Advance Network Technology (IANT)**

February 2023 — February 2023

📄 **REFERENCES**

- **References available upon request**